



FAQs:

Semester ticket for non registered students at the Christian Albrecht's University of Kiel

Students who are studying at the CAU officially and for a short term but are not enrolled at the university may receive a semester ticket by submitting a personal application.

Who is entitled to get a semester ticket?

All students enrolled at the CAU receive their semester ticket by default along with their enrollment documents (Leporello). Non enrolled students from other universities receive a semester ticket on application to the general students committee (ASTA).

How much does the semester ticket for non registered students cost?

The semester ticket for non enrolled students is issued at the same price as for students enrolled at the CAU. It currently costs 57 € (WiSe 18/19).

How can I pay for my semester ticket?

You can pay for your semester ticket in cash when you collect it from our office. Other modes of payment are unfortunately not possible.

Where can I get an application form?

Application forms are available in our office near canteen 1 as well as online (to be printed) under www.semesterticket-kiel.de

Which documents do I need to furnish?

1. Proof of your enrollment at another university.
2. Proof of your stay at the CAU of Kiel issued by an official body at the CAU.
3. An official document issued by your parent university confirming that your stay at the CAU is related to your field of studies.

Apart from this we require a proof of identification from you, of which we make a copy for our records. The identification has to be produced at the latest when you collect your semester ticket.

What does the application procedure involve? How long will it take to process my application?

The semester ticket is issued immediately (if time permits) upon submission of necessary documents. Should we need to verify any further details, we will suggest an alternative date on which the semester ticket can be collected. This may take up to 5 days. The application cannot be processed until all necessary documents have been submitted. In any case, the semester ticket cannot be issued unless it has been paid for.

Do I have to apply in person?

Yes, an application by or for a third party will not be accepted. The completed form and documents can however be sent in advance. In that case you only need to bring along a proof of identification when you collect your semester ticket personally.

I still have a few questions!

We would be glad to address your queries via e-mail: semesterticket@asta.uni-kiel.de
Further information about the semester ticket is also available on our homepage: www.semesterticket-kiel.de

Responsible in terms of the German press law: General Students Committee (ASTA) at the Christian Albrecht's University of Kiel, Westring 385, 24118 Kiel.